

	RIGHT OF WAY	SOP Name	SPOTTING FOR BOBCAT OPERATOR
		Revision #	001
		Implementation Date	11/21/18
		Last Reviewed/Update Date	February 2020
SOP Owner	ROW Manager	Approval	<i>General Manager</i>

Standard Operating Procedure

1. Purpose

To ensure the spotter safely guides the operator while the Bobcat is in use.

2. Scope

This procedure applies to any person whom shall be designated, by the Right of Way Coordinator, as that day's spotter for the operator of the Bobcat T870.

3. Procedure

- A. The spotter will pre-check any spot or location that the operator will be driving the machine into. They will check for any visible hazards of debris, water areas, wildlife, fences, or any item that could be a potential hazard.
- B. The spotter will remain off to one side or at a 45 degree angle of the machine. At no time should the spotter be directly in front or behind the machine while in operation.
- C. The spotter will keep a continuous pace and walk with the machine as it progresses to different areas. Ensuring that hazards are remaining cleared.
- D. They will maintain visual and/or verbal communication with the operator during operation to point out hazards as well as make emergency stops if needed.
- E. They are in charge of making sure all areas around the machine are cleared prior to the operator starting any hydraulic attachment. They will give a visual or verbal sign indicating to the operator they are clear to start it.
- F. The spotter will ensure that the area behind the machine remains cleared and will visually or verbally let the operator know that they are cleared to back up.
- G. While the operator is using the machine, the spotter will visibly point out any items seen (guy wires, poles, rocks, etcetera) and keep pointing until the operator acknowledges that they have seen that specific item.

4. References

My Signature above indicates that I have received this SOP and that I understand that I am encouraged to discuss any concerns with my supervisor.